

Stewart Candy Company, Inc.
Application for Employment

The company firmly commits to a policy of equal employment opportunity for applicants and employees, consistently complying with local, state, and federal laws. The Company endeavors to employ qualified persons without discrimination against race, religion, color, sex, national origin, age, physical/mental disability or veteran's status.

Position Desired (be specific) _____ Full Time Part Time (circle one)

Date: _____

APPLICANT'S STATEMENT

I understand that if I am hired, my employment will be for no definite period, regardless of the period of payment of my wages. I further understand that I have the right to terminate my employment at any time with or without notice, and the Company has the same right. No one other than the CEO of the Company has the authority to modify this relationship or make any agreement to the contrary. Any such modification or agreement must be in writing.

I understand that the Company reserves the right to require me to submit to a drug test at any time and also reserves the right to require me to submit to an alcohol test and/or medical examination to extent permitted by law.

I authorize the Company to investigate my driving record, my criminal record and my credit history, and I understand that an investigative consumer report may be prepared whereby information is obtained through personal interviews with neighbors, friends, and others with whom I am acquainted. This inquiry would include information as to my character, general reputation, personal characteristics and mode of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and accept of this investigation.

I further understand that the Company may contact my previous employers and I authorize those employers to disclose to the Company all records and other information pertinent to my employment with them. I also authorize the Company to provide truthful information concerning my employment with it to my future prospective employers and I agree to hold it harmless for providing such information.

I understand, also, that I am required and expected to abide by all rules and regulations of the Company.

I certify that all of the information that I provide on this application and in any interview will be true and accurate. I understand that if I am employed and any such information is later found to be false or misleading in any respect, I may be dismissed.

DO NOT SIGN UNTIL YOU HAVE READ AND UNDERSTAND THIS STATEMENT

Date _____ Signature of Applicant _____

ALL APPLICANTS CONSIDERED FOR EMPLOYMENT WILL BE SUBJECT TO DRUG TESTING. ALL APPLICANTS WILL BE CHARGED FOR THE DRUG SCREEN ON THEIR 1ST PAY CHECK. HOWEVER, YOU WILL BE REIMBURSED AFTER WORKING FOR 30 DAYS.

Personal Data

Name _____ SS# _____

Present Address _____ How long have you lived there? _____

Previous Address _____ How long did you live there? _____

Telephone Number _____

Are you 18 years of age or older? Yes No
If No, can you provide required proof of eligibility for employment? Yes No

Have you ever worked for Stewart Candy before? Yes No
If Yes, give dates and position: _____

Do you have any friends or relatives working here? Yes No
If Yes, Name _____ Relationship _____

When will you be able to start work? _____

Are there any shifts, hours, days of the week, when you would NOT be available for work? Please be specific:

Will you work overtime, if required? _____

If offered a position, will you be able to present documents that prove your eligibility to work in compliance with the Immigration Reform and Control Act? _____

If offered a position that requires travel, can you travel? _____

How will you get to and from work? _____

Are you currently a member of the National Guard or Reserves? Yes No
If Yes, explain your commitments. _____

Have you ever pled guilty, "no contest", or been convicted of a crime? Yes No
If Yes, give date(s) and details of each: _____

Note: Answering "Yes" to this question does not constitute an automatic bar of employment. Only those crimes which are substantially related to the position you are seeking will be considered.

Are you currently employed? Yes No
If Yes, may we contact your employer? Yes No
If No, explain _____

Have you ever been terminated or asked to resign from any job? Yes No
If Yes, explain _____

Explain here any gaps in your employment history: _____

PROFESSIONAL, TRADE OR CIVIC ACTIVITIES

Your listing may exclude memberships, which reveal sex, race, religion, national origin, age, ancestry, or other protected status:

PERSONAL REFERENCES: List persons who know you well – Not previous employers or relatives.

Name	Occupation	Address (street, city, state)	Telephone #	Yrs Known

PRE-PLACEMENT PHYSICAL AND DRUG SCREEN

I hereby agree to submit to the pre-placement process and, if I start employment with Stewart Candy, to comply with the Substance Abuse Program. The Policy includes, but is not limited to: a possession or use statement, drug/alcohol screening for reasonable cause, post accident, and random/periodic testing for specific jobs. Failure to comply with the Company's policy can result in disciplinary action, including termination for a first offense.

Applicant's Signature _____ Date _____

PLEASE READ BEFORE SIGNING

I hereby certify that the information given by me in this application is true and complete and that false statements or omission of facts called for is cause for immediate dismissal. I authorize the company to make any investigation of my personal and employment history. By my signature I agree that, if I am offered a job, my employment is not covered by any contract for any specific term and that I have the right to terminate my employment at any time and Stewart Candy retains a similar right.

Applicant's Signature _____ Date _____

SKILLS AND KNOWLEDGE

1. Use the following space to list skills, knowledge or training you possess which relates to the position for which you are applying. Examples may include machine operator, fork lift operator, mechanical skills, customer service, clerical supervisory, or managerial skills.

2. Some of our positions require one or more of the following specific skills. Indicate your level of knowledge:

Very Skilled	Average Skilled	Weak Skilled
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Addition, Multiplication, Division, by pencil

Use of Hand Calculator

Reading/Understanding Work Orders

Good Handwriting

Data Entry for Computers

EDUCATION

School	Years Completed	Diploma/Degree	Courses	Describe Specialized Training, Skills, Etc
Elementary	4 5 6 7 8			
High School	9 10 11 12			
College/Univ	1 2 3 4			
Graduate/Prof	1 2 3 4			
Trade/Correspondence				

State additional information you feel may be helpful to us in considering your application.

Employment

Please give accurate and complete information on full-time, part-time, permanent, and temporary employments.
Start with your present or most recent employer.

<hr/> <hr/> Company Name <hr/> Address <hr/> Name of Supervisor <hr/> Job Title <hr/> Job Description <hr/> Reason For Leaving	<hr/> <hr/> Phone # <hr/> Employment Date: ____/____ to ____/____ (Month) (Year) (Month) (Year) <hr/> Beginning Weekly Pay <hr/> Ending Weekly Pay
<hr/> <hr/> Company Name <hr/> Address <hr/> Name of Supervisor <hr/> Job Title <hr/> Job Description <hr/> Reason For Leaving	<hr/> <hr/> Phone # <hr/> Employment Date: ____/____ to ____/____ (Month) (Year) (Month) (Year) <hr/> Beginning Weekly Pay <hr/> Ending Weekly Pay
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